



YAN OI TONG  
Tin Ka Ping Secondary School

仁愛堂田家炳中學

Shan King Estate, Tuen Mun, N.T., Hong Kong

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No.22-23/71

14 July 2023

Closing Ceremony

The Closing Ceremony of this school year will be held in the school hall at 10:00 am on 20<sup>th</sup> July (Thursday). Parents are cordially invited to attend the event. Report cards will be distributed on the same day. Summer Supplementary classes will be arranged for senior form students between 31 July and 11 August in order to help them catch up with the learning progress. Parents are advised to arrange summer activities for your child only after these arrangements have been finalized. If students need to apply for a leave of absence due to sickness or personal matters, application must be submitted according to regular procedures. Illegitimate absence or poor attitude in the summer supplementary classes will be handled in accordance with the school rule.

For enquiries, please contact the form teacher.

Ng Kit Yung  
Principal



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Reply Slip (to be returned to form teacher on 17/7)

\_\_\_\_ July 2023

I am notified of the arrangements for the Closing Ceremony and will ask my children to attend it on time. I:

- will attend** the Closing Ceremony.  
(Number of parents attending: \_\_\_\_\_)
- will not attend** the Closing Ceremony.

Class: \_\_\_\_\_ Class number: \_\_\_\_\_

Name of student: \_\_\_\_\_

Parent signature: \_\_\_\_\_

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\*Please tick the appropriate boxes.