



### **Instructions for Secondary One Places Application**

1. Application Procedure:  
Obtain an application form at the main school entrance, or download the form from our school website ([www.yottkp.edu.hk](http://www.yottkp.edu.hk)).
2. Applicants must submit the following documents to the school office during the specified period. Late submissions will not be accepted.
  - i. Completed application form
  - ii. Photocopies of the first and second term report cards for primary 5 and 6
  - iii. Photocopies of extracurricular activities records
  - iv. Original and photocopy of the allocation slip

**Submission period:**  
**11 July (Tuesday) to 14 July (Friday), 9 a.m. to 4 p.m.**
3. \*If selected for an interview, applicants must present the original documents for verification.
4. The school will select candidates based on their academic performance, conduct, and extracurricular activities. Eligible applicants will be scheduled for interviews. Interviewees will be notified individually by phone. Applicants must bring the original identification document, original report cards, and all original activity records, awards and other relevant documents to the interview for verification.
5. Students must first register at the assigned school.
6. Personal Data Collection Statement:
  - a. The personal data on the application form will be used for our school's admission application and submission to the Education Bureau.
  - b. The personal data provided by parents or guardians is voluntary, and the relevant data will be destroyed after the selection process is completed.
  - c. If the relevant data has not been destroyed, the data provider has the right to access and correct the information according to the Personal Data (Privacy) Ordinance.
7. For information about our school, please visit our website: [www.yottkp.edu.hk](http://www.yottkp.edu.hk).